



TACTICAL MISSION PLANNING AND BRIEFING



COURSE OVERVIEW AND INSTRUCTIONAL GOALS

COURSE LENGTH: 16 Hours (2 Days)

COURSE OVERVIEW

This course is designed to expose police personnel (e.g., supervisors, tactical and task force team leaders, detectives, etc.) to procedures used for tactical mission planning and briefing of involved law enforcement personnel. Topics include mission planning documentation; operational planning for high-risk search warrants; scouting procedures for mission planning; primary, alternate, contingency, and emergency planning; suggestions on how to modify high-risk search warrant planning to other types of tactical missions (open area operations, barricaded subjects, arrest warrant/fugitive apprehension, and hostage barricade situations); and much more. The primary goal of this course is to allow the student to conduct sample briefings during class in order to obtain experience and streamline the briefing process. Ensuring that a comprehensive but efficient briefing system is in place will be a course outcome. This is NOT a tactics course. Various tactical options will be discussed to demonstrate the flexibility of the briefing process.

INSTRUCTIONAL GOALS

Upon completion of this course the attendee will be familiar with:

1. Mission Planning Documentation
2. High Risk Warrant Service Planning and Briefing
3. Barricaded Subject Operations Planning and Briefing
4. Hostage Rescue Operations Planning and Briefing
5. Examples of Mission Briefings
6. Scouting Procedures and Additional Resource Utilization
7. Primary, Alternate, Contingency and Emergency Planning



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DAY TO DAY / HOUR TO HOUR AGENDA

DAY ONE

Hours:

0800-0830

0830-0900

0900-1000

1000-1100

1100-1200

1200-1300

1300-1700

Instruction:

Briefing Demonstration

Course Administration

Mission Planning Documentation

Scouting, Diagramming, Additional Mission Resources

Student Mission Briefing Examples and Discussion

Lunch (not provided)

Group Briefing Exercises

DAY TWO

Hours:

0800-0830

0830-1200

1200-1300

1300-1630

1630-1700

Instruction:

Group Takeaways and Discussion

Group Briefing Exercises

Lunch (not provided)

Group Briefing Exercises

Course Closeout



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COURSE OUTLINE

- I. Briefing Example by Instructors
- II. Preface
 - A. Course Overview
 - B. Instructional Goals
 - C. Agenda
 - D. Outline
 - E. Co-Host Logistics
- III. Criteria for Deployment
 - A. For this course we will assume all appropriate criteria has been met to justify a tactical deployment
 - a. Risk Assessment
 - b. Tactical Options
- IV. Type of Mission
 - A. High-Risk Search Warrant Planning
 - B. Open Area Mission Planning
 - C. Barricaded Subject Planning
 - D. Hostage Rescue Planning
 - E. Other
- V. Scouting for Mission Planning
 - A. Obtain necessary information to develop and brief a tactical plan
 - B. Scouting Techniques
 - C. What are we looking for?
 - a. Activity at the location: who currently resides there?
 - b. Breaching issues
 - c. Counter-surveillance
 - d. Best route to the target location from staging area.
 - D. Consider time of day scout was done vs. when warrant will be served
 - E. Disseminate appropriate information about the target location
 - a. Suspect/Occupant Pictures
 - b. Target location photos or video
 - c. Relevant information to breachers about the breach point



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- F. Any known history at the location
 - a. Pertinent incidents at the target location
 - b. Speak with the affiant if other than officer conducting the scout.
- G. Review the Warrant if Applicable
- H. Number of people expected to be present
 - a. Suspect description / criminal history (if known)
 - b. Probable Cause to arrest anyone at location
- VI. Resources
 - A. Appropriate number of certified Officers to safely accomplish the mission. Keep in mind many agencies are small and may use other agencies to assist for security, etc.
 - B. EMS / TEMS
 - C. Fusion Center / TLO / ILO
 - a. Assist in gathering information on target location
 - D. Air Units / UAVs
 - E. K-9
 - F. Crisis Response (CR) van
- VII. Diagram
 - A. Using a dry erase board, draw a birds eye view of the exterior walls of the target structure
 - a. Include the target address on a diagram
 - B. Notate all exterior doors, security doors, windows, and any fortifications observed by the scout
 - a. Height of windows, security bars, etc.
 - C. Notate any surveillance measures; cameras, motion sensor lights
 - D. It is suggested you refrain from diagramming the interior of the structure
 - a. Interior may be different than thought or may have been altered
 - E. Notate obstacles: fencing, block walls, pool, parked cars, junk piles, etc.
 - F. List the following:
 - a. Radio channel / communications plan
 - b. Suspect information
 - c. Weapons present
 - d. Children present
 - e. Dogs
 - f. Fire Department / EMS staging location
 - g. Route to the target location



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- G. After determining the tactic/s to be used, assign job duties and notate them on the board by call sign
- VIII. Briefing
- A. Brief all participants in the overall investigation leading up to this point and the mission objectives
 - B. Inform all participants of the tactic to be used
 - C. Brief everyone on the radio channel to be used, suspect info, weapons present, children or dogs, where EMS / TEMS will be staging and extraction plan
 - D. Brief each officer assigned a job by call sign
 - E. ***Officers not present for the briefing should not participate in the service of the search warrant***
 - F. Brief Back
 - a. Have each participant brief back their individual job
 - b. Provide the opportunity for any last minute questions
- IX. Discussion Topics
- A. Digital or Video Recording
 - a. Date, time, warrant number, DR number, address, call sign and serving warrant
 - b. Begin recording while in route to warrant location
 - c. Record entire warrant service until the structure is deemed safe
 - d. Document location/s of suspect/s, occupants, evidence in plain view, etc.
- X. Team Mission Planning and Briefing
- XI. Course Summary



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CO-HOST LOGISTIC REQUIREMENTS

CLASSROOM

- Adequate seating for up to 24 students with tables, good ventilation
- 2-3 areas for group breakouts to conduct small group briefings
- Marker board and markers
- Flip chart with paper

AUDIO VISUAL

- LCD Projector for computer presentation
- Large projection screen (minimum of 6'x6' screen size)
- Speaker system to connect to laptop for audio
- Extension cord and power strip
- AV table or cart

OTHER

- Access to copier



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STUDENT EQUIPMENT LIST

INDIVIDUAL

- Law Enforcement ID
- This course is conducted entirely in the classroom setting
- Laptop computer is highly recommended
- Business casual dress may be worn



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NTOA PROVIDED LOGISTICS ITEMS

TBD

- TBD



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STUDENT NOTEBOOK CONTENTS

TAB	DESCRIPTION
Preface	Overview, Instructional Goals, Agenda, Outline, Student and Co-host Logistic Requirements
1.	Mission Planning Documentation
2.	Scouting and Additional Mission Resources
3.	Diagramming
4.	Student Resource Material