



POLICE RESPONSE TO ACTIVE SHOOTER INSTRUCTOR CERTIFICATION

COURSE OVERVIEW AND INSTRUCTIONAL GOALS

COURSE LENGTH: **32 Hours (4 Days)**
 8 Hours Classroom
 24 Hours Practical

COURSE OVERVIEW

Innovative tactics and tried-and-true techniques are the hallmark of this course which is designed for individuals assigned the responsibility to teach all law enforcement personnel in immediate deployment/rapid intervention techniques. This is a train-the-trainer course. Topics to be covered include an historical overview of active shooter situations including school shootings, immediate deployment/rapid intervention tactics, barricade-hostage rescue concepts and instructional techniques. Simunitions® weapons will be used in field training exercises.

INSTRUCTIONAL GOALS

Upon completion of this course the attendee will be familiar with:

1. Appropriate instructional methods and principles for training law enforcement personnel in an adult learning environment
2. Expectations and roles of instructors for effective learning
3. Identifying and developing appropriate force-on-force scenario-based training
4. Appropriate safety protocols for conducting force-on-force training and understanding the dangers associated with training
5. The role of command in creating safe and effective training
6. Equipment and training needs for conducting effective active shooter training
7. Prior active shooter incidents and lessons learned
8. Basic operational methods of common improvised explosive devices (IED's)
9. Basic IED indicators
10. Tactical options when encountering IED's
11. Appropriate active shooter response tactics
12. The safety priorities



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TRAINING OBJECTIVES

1. Students will be able to identify and demonstrate appropriate instructional methods for training law enforcement personnel
2. Students will be able to identify and demonstrate appropriate safety protocols for conducting Force-On-Force training
3. Students will be able to discuss prior active shooter incidents and explain lessons learned from each
4. Students will be able to demonstrate appropriate Active Shooter Response tactics and Hostage/Barricade tactics for initial first responders



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FAQ REGARDING POLICE RESPONSE TO ACTIVE SHOOTER INSTRUCTOR CERTIFICATION

1. Can students teach officers in their own department / agency to be Active Shooter Instructors?
NO. The students attending who successfully complete the NTOA Instructor Certification Course are only certified to teach officers within their own department on how to respond to active shooter situations. They are NOT “certified” by the NTOA to train others as instructors.
2. Can students teach officers from outside agencies to be Active Shooter Instructors?
NO. Same answer as #1.
3. Can students teach officers from other law enforcement agencies in the Active Shooter techniques?
YES. However, using NTOA materials to earn income will result in the NTOA taking legal action against the instructor.
4. Can students conduct courses geared towards School Resource Officers?
YES.
5. Can students modify the techniques received during the course to their own needs without NTOA authorization?
YES. You can modify the techniques anyway you want to meet your needs. The NTOA will only testify to the instruction you were given and not to any modifications you made to techniques.
6. Can students add or delete any techniques to their presentation?
YES. Same answer as #6.
7. Can students who have completed this course also teach it in a police academy?
YES.
8. Does the NTOA allow other training organizations to attend NTOA training or certify them as instructors?
NO.



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DAY TO DAY / HOUR TO HOUR AGENDA

DAY ONE

Hours:	Instruction:
0800-0830	Introduction, Course Overview, Pre-Test
0830-0930	Guidelines and Techniques for Instructor Development
0930-1000	Training Safety Awareness – Creating a Safe and Effective Training Environment
1000-1200	Active Shooter History & Lessons Learned
1200-1300	Lunch (not provided)
1300-1600	Patrol Response Tactics to Active Shooter Tactics
1600-1700	Assign Teaching Teams

DAY TWO

Hours:	Instruction:
0800-0830	Brief Backs (Day 1)
0830-0845	Safety Check Points and Controls
0845-1000	Solo Officer & Pair Contact & Search Movement & Entries
1000-1200	3 & 4 Officer Team Contact, Search, & Rescue Team Movements & Entries
1200-1300	Lunch (not provided)
1300-1500	Solo to Quad Approaches/Movements/Entries – Contact to Search
1300-1700	Exterior Movement / Engagements & Rescue Task Force (RTF)

DAY THREE

Hours:	Instruction:
0800-0830	Brief Backs (Day 2)
0830-0845	Safety Checks & Briefing
0845-1200	Force on Force Scenarios
1200-1300	Lunch (Not Provided)
1300-1600	Force on Force Scenarios
1600-1700	Post-Test



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DAY FOUR

Hours:

0800-0830

0830-0845

0845-1200

1200-1300

1300-1630

1630-1700

Instruction:

Brief Backs (Day 3)

Safety Checks & Briefing

Instructor Candidate Teach Backs

Lunch (Not Provided)

Instructor Candidate Teach Backs

Course Closeout



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COURSE OUTLINE

- I. Preface
 - A. Course Overview
 - B. Instructional Goals
 - C. Training Objectives
 - D. Question and Answer
 - E. Agenda
 - F. Outline
 - G. Co-Host Logistics
 - H. Student Equipment List
 - I. Instructor Materials
 - J. NTOA Logistics
 - K. Student Notebook and Resources

- II. Introduction
 - A. NTOA Instructor Course Certification Requirements
 - B. NTOA Provided Training Materials
 - C. Active Shooter Defined
 - D. Priorities of Life
 - E. Pre-Test

- III. Guidelines and Techniques for Instructor Development
 - A. What is an Instructor?
 - B. Adult Learning Methods
 - C. Tactics and Tips for Instructing

- IV. Training Safety Awareness – Creating a Safe and Effective Training Environment
 - A. Contributing Factors to Training Injuries
 - B. Benefits of a Safe Training Environment
 - C. Safety Check Process
 - D. Training Locations and Zones
 - E. Emergency Plans
 - F. Role Players
 - G. The Debrief



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- V. History of Active Shooters
 - A. Data Research and Lessons Learned
 - B. Significant Incidents

- VI. Basic IED Recognition
 - A. Basic Recognition
 - B. Basic Avoidance
 - C. Encountering Explosives

- VII. Patrol Response to Active Shooter Tactics
 - A. Active Shooter LE Responses
 - B. Contact Mode
 - C. Rescue Mode
 - D. The OODA Loop
 - E. Breaching
 - F. Movement Tactics
 - G. Rescue Task Force (RTF)
 - H. Interior Command
 - I. Exterior Deployment & Engagements
 - J. Search Mode

- VIII. Practical Training
 - A. Safety Checkpoints and Control
 - B. Approach Routes / Staging
 - C. Contact Team Movement
 - D. Search Team Movement
 - E. Rescue Team Movement
 - F. Patrolling Outdoors and Large Open Areas
 - G. Ambushes and Flanking
 - H. Patrol to Contact

- IX. Post-Test

- X. Field Training Exercise



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CO-HOST LOGISTIC REQUIREMENTS

CLASSROOM

- Adequate seating for up to 34 students with tables, good ventilation
- Marker board and markers
- Flip chart with paper

AUDIO VISUAL

- LCD Projector for computer presentation
- Large projection screen (minimum of 6'x6' screen size)
- Speaker system to connect to laptop for audio
- Extension cord and power strip
- AV table or cart

OTHER

- Access to copier
- 12-20 role players for the field training exercise on Day 3
 - Role players should wear long sleeve shirts and pants
 - Access to protective gear
 - Reporting time to be determined by the lead instructor
- Radios for instructor communication with safety officers and role players (minimum of 4)
- Protective training gear support (PASGT helmets, necks, hands, face and groin)
- Simunitions-type 9mm training weapons and 9mm marking rounds support (at least 10 dedicated handguns and 300 marking rounds), if possible

MOVEMENT AREAS

- Unoccupied school building (preferred) or unoccupied commercial buildings with hallways, multiple offices and multi-level to support the practical applications of active shooter tactics instruction



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STUDENT EQUIPMENT LIST

INDIVIDUAL

- Law Enforcement I. D.
- Laptop is helpful to the student, but not mandatory. Student notebooks will be made available via Dropbox.
- Soft body armor (patrol vest)
- Boots
- Marking cartridge protection equipment, including:
 - Marking cartridge approved full face mask
 - Throat protection
 - Groin protection
- Gloves
- Rain gear (weather dependent)
- Training weapon and 9mm marking rounds (150)
- Primary entry weapon (SMG, Shotgun)
- Secondary weapon (Pistol)
- Comfortable and appropriate clothing for extended practical exercises
- **NO LIVE FIRE!**

Optional Equipment (Highly Recommended)

- Light mount for weapons
- Load bearing vest